



**NAME:** ASO EXECUTIVE COMMITTEE  
**MEETING DATE:** OCTOBER 3, 2019  
**MEETING TIME:** 9:00 A.M.  
**MEETING LOCATION:** GCBH OFFICE  
**KEY CONTACT:** SHON SMALL  
**PREPARED BY:** SHEREL WEBB

**VOTING MEMBERS PRESENT:** BOB JOHNSON-GARFIELD, SHON SMALL-BENTON; CHARLES AMEREIN-COLUMBIA; CHRIS SEUBERT- ASOTIN (PH)  
**OTHER BOARD MEMBERS PRESENT:** DIMITA WARREN-COLUMBIA COUNTY ALTERNATE (PH); KYLE SULLIVAN-BENTON/FRANKLIN COUNTY ALTERNATE (PH); MIKE BERNEY-WHITMAN COUNTY ALTERNATE (PH)  
**STAFF:** KAREN RICHARDSON; SINDI SAUNDERS; SHEREL WEBB  
**GUESTS:** CINDY ADAMS; JOEL CHAVEZ; JODI DALY (PH)

### MINUTES

| #  | Item                          | Discussion   | Discussion Leader | Action   |
|----|-------------------------------|--|-------------------|--|
| 1. | <b>Call to Order</b>          | The meeting was called to order at 9:13 a.m.   | Shon Small        |  |
| 2. | <b>Introductions</b>          | Introductions were held by those in attendance and on the phone.   | Shon Small        |  |
| 3. | <b>Agenda Changes</b>         | None.  | Shon Small        |  |
| 4. | <b>Previous Board Minutes</b> | Approve August 1, 2019 minutes. – There was no quorum at the beginning of the meeting, so minutes were not approved. A quorum was achieved temporarily later in the meeting for a vote on an urgent issue, at which time the Warrants and Vouchers were also addressed.  | Shon Small        |  |
| 5. | <b>Warrants/ Vouchers</b>     | <ol style="list-style-type: none"> <li>1. BHO -- Current Warrants and Vouchers are still pending final fiscal closure.</li> <li>2. ASO – August 2019 – Warrants and Vouchers \$1,946,750.70</li> <li>3. ASO – September 2019 – Warrants and Vouchers \$1,948,860.24</li> </ol>   | Shon Small        | <b>Charles Amerein moved to approve the ASO Warrant Review and Approval of \$1,946,750.70 as presented for the month ending August 31, 2019 and the ASO Warrant Review and Approval for \$1,948,860.24 as presented for the month ending September 30, 2019. Bob Johnson seconded. Motion carried.</b> |
| 6. | <b>ASO &amp; BHO Updates</b>  | <ol style="list-style-type: none"> <li>1. <b>State Meetings Update:</b> Sindi Saunders reported on two months worth of State meetings noting there continues to be considerable change and confusion. There is some hope of allies in Representative Lori Davis and WASAC is pulling together a group of commissioners to be a sub-committee reporting to the legislature on policies, funding, etc. Sindi noted the HCA staff is in flux and are tired, so we are not getting many of our questions answered. As a consequence, we have had to make our best guess and go forward.</li> </ol> |                   |  |

| # | Item | DISCUSSION  | Discussion Leader | Action |
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|   |      | <p>The HCA will be requiring the MCOs to collect supplementary information (formerly referred to as native data) which they are not prepared to do since they were told they wouldn't have to collect it. HCA has asked if the ASOs could provide the information. This is a huge undertaking, but GCBH is willing to work with the MCOs on this project.</p> <p>Sindi reviewed the WSAC survey and subsequent letter, plus the supplemental budget spreadsheet that was in the meeting packet. Rather than submit a total funding to the State, which was recently refused, ASOs are hoping separating it out might result in at least partial funding.</p> <p><b>2. Update Silver 2003 Taurus Status:</b> The value of the 2003 Taurus has been determined between \$2000 and \$2500 max. Required advertisements involved in surplusing property would be at least \$600 (plus considerable time and effort), and surplusing is not required for a value of less than \$2500. Possible alternatives to surplusing include donating the car to a charity of the committee's choosing or accepting a cash offer that has been received. After discussion, it was decided that Karen would send an email to the Executive Committee explaining the situation and asking for input.</p> <p><b>3. BHO Spend-Down Close-Out Status</b> GCBH is still waiting to receive HCAs final approval, but is ready to proceed when received. The close-out appears to be \$7.8 million, \$5.89 million of which are Medicaid dollars and \$1.9 million state only. Most BHOs were in the negative with state dollars, with only one other sending any back. While HCA wants the money in a lump sum, Karen plans to document the breakout with two separate checks to document the separation of State Only and Medicaid dollars. Northsound sent back two separate checks and received a corrective action, but Karen feels this is important to document and there was a consensus amount members present.</p> <p><b>4. IT Update:</b> Raintree recently did an onsite assessment and returned a quote of \$40,000 with a minimum of \$5,000 per month or a \$1.75 per service encounter processed through the system, including implementation, hosting fee, and staff training. This cost will trickle down to providers, so it wouldn't be a direct hit. This program is very user friendly and has been successfully used by Spokane and other BHO's for years. We have less than three months to implement the program and are running out of time. Given the urgency of the matter, the committee members present reached out to Kyle Sullivan and Chris Seubert by</p> |                   |        |

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|    |                       | <p>phone to achieve quorum and vote on approval for the Chairman signing the proposal agreement.</p> <p><b>5. Financials:</b> The balance sheets for August and September reviewed, with Karen noting her available fluctuating balance is starting to go down now that data has started coming in enabling pay-outs.</p> <p><b>6. HCA/MCO – ASO Updates:</b> This topic was covered under the first item.</p>  |                   | <p><b>Charles Amerein moved to approve Chairman, Shon Small's, signature on the Raintree proposal agreement; Bob Johnson seconded; motion carried.</b></p> |
| 7. | Legal Updates         | <p><b>1. Update on Operating Agreement:</b> Karen reported in Jim Bell's absence. Since there has been no significant progress on consensus of the Operating Agreement amendments, Jim recommends abandoning attempts to amend the partial agreement and just pursue amending the entire agreement per legislation and ASO's. The goal will be to get it modified, approved, and in place by the mandated January 1, 2020 deadline.</p> <p><b>2.</b> The Fiscal department asked consideration to start establishing the checking account and other electronic fiscal documents switched over to new accounts for the ASO from Benton County prior to January 1, 2020. There were no objections.</p>  | Shon Small        |  |
| 8. | Committee Reports     | <p><b>1. Clinical Crisis Providers Committee:</b> Sindi reviewed the provided reports, and there were no questions or comments.</p> <p><b>2. Funding &amp; Fiscal Operations Committee (FFOC):</b> No meeting, but the application for Kim Jackson required review and appointment.</p> <p><b>3. MIS Committee:</b> (no meeting)</p> <p><b>4. QMOC Committee:</b> (no meeting)</p> <p><b>5. Behavioral Health Advisory Board (BHAB):</b> When the BHAB was the RAB (Regional Advisory Board) under the BHO, membership was defined as 4 members from each region for a total of 12 members. The specification if 4 members from each region proved to be prohibitive. Members present agreed to drop the requirement of 4 from each region, while keeping the total at 12 voting members. The goal of removing the restriction is to have a more robust BHAB per the State's mandate.</p> |                   | <p><b>Shon Small appointed Kim Jackson to the FFOC Committee.</b></p>  |
| 9. | Public Comment Period | <p>Joel Chavez from CHPW reported his MCO is working on what they can do to continue to offer services to their consumers such as case management and jail services. They hope to dialogue with other MCOs about possibilities such</p>   | Jim Bell          |  |

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|     |                       | as the MAP program. They are working on a joint allied systems plan and have made a start on discussions. Joel also reported that CHPW is one of the MCOs who have reached out to the ASO regarding the provision of supplemental data. |                   |        |
| 10. | <b>Other Business</b> | Only SIOL flyer in that folder – other docs included in e-packet were the Smoky Mountain articles   | Shon Small        |        |
| 11. | <b>Adjournment</b>    | The meeting was adjourned at 10:36 a.m.   | Shon Small        |        |

Respectfully Submitted,

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Charles Amerein, Secretary