

Behavioral Health Administrative Specialist- Clinical Analyst

Greater Columbia Behavioral Health BH-ASO (GCBH) is accepting applications for a Behavioral Health Administrative Specialist – Clinical Analyst. The purpose of the Behavioral Health Administrative Specialist – Clinical Analyst is responsible for implementing, coordinating, and/or overseeing certain aspects of the contractually-required, clinically-oriented processes that cannot be delegated by the ASO to its Network Providers. This is achieved by coordinating, performing, and/or managing a wide variety of administrative and clinical work as dictated in contract(s) to the ASO as assigned by Co-Directors. This position will be required to interact with the Public, MCOs, Behavioral Health Providers, 988 Hubs, Counties, Tribes and other Stakeholders to accomplish the requirements of the contract(s).

Minimum qualifications: Bachelor's degree or equivalent five years' experience professional experience working in behavioral health, social work or similar field or equivalent combination of education and experience. Additional clarifications are located in the job description.

This position is a fulltime position, salary DOQ ranges from \$8,812.00 - \$11,433.00 per month. GCBH offers a competitive benefit package, which includes sick and vacation accrual, 13 paid holidays per year, and employee medical, dental, and vision coverage.

An application for employment can be accessed at www.gcbhllc.org. Applicants should email a cover letter, completed application and resume to: Hiring Managers, c/o GCBH, 101 N. Edison, Kennewick, WA, 99336-1958. karenr@gcbh.org and sindis@gcbh.org . Closing date: open until filled. EOE