Behavioral Health Authorization Specialist

Greater Columbia Behavioral Health BH-ASO (GCBH) is accepting applications for a Behavioral Health Authorization Specialist. The Behavioral Health Authorization Specialist is responsible for coordinating and managing authorization requests, utilization management activities, clinical reviews, audits, and contractual deliverables associated with Greater Columbia Behavioral Health ASO's (GCBH ASO) Crisis Stabilization Units (CSUs) and Crisis Relief Center (CRC). This position supports the ASO's oversight of delegated crisis stabilization services and helps ensure that services are authorized, documented, monitored, and reported in accordance with Washington State laws and regulations, Health Care Authority (HCA) requirements, applicable clinical standards, and GCBH ASO contractual obligations. The position requires a Mental Health Professional with a strong understanding of behavioral health and substance use disorder services, excellent organizational and communication skills, and the ability to manage multiple priorities in a fast-paced environment. The Behavioral Health Authorization Specialist works closely with crisis stabilization facilities, clinical leadership, managed care organizations (MCOs), and other system partners to support timely authorization decisions, effective utilization management, quality oversight, and compliance.

Qualifications: Master's Degree Preferred. Bachelor's degree plus equivalent five years' experience working in behavioral health, social work or similar field is acceptable.

This position is a fulltime position, salary DOQ ranges from $13,270.00 - $16,881.00 per month. GCBH offers a competitive benefit package, which includes sick and vacation accrual, 13 paid holidays per year, and employee medical, dental, and vision coverage.

An application for employment can be accessed at www.gcbhllc.org. Applicants should email a cover letter, completed application and resume to: Hiring Managers, c/o GCBH, 101 N. Edison, Kennewick, WA, 99336-1958. karenr@gcbh.org and sindis@gcbh.org .
Employment Begin Date: January 1st, 2027
Closing date: open until filled. EOE